



**City Council Meeting
Call to the Public Request to Speak**

All public requests to speak to the City Council during the Call to the Public portion of the meeting should be submitted to the City Clerk prior to the beginning of the meeting, using this form. Speakers will be recognized by the Mayor (or presiding officer) and will be called to the podium. The following rules apply to all speakers at a Call to the Public during a City Council meeting:

- Call to the Public is a privilege afforded the public by the Council.
- Proper decorum should be observed by speakers. Speakers should refrain from: abusive or profane remarks; gestures to any persons present in a manner likely to provoke immediate physical retaliation; protracted commotion, utterance or display; disruptive outburst; disorderly conduct; insolent behavior; protests; or any other conduct which disrupts or interferes with the orderly conduct of the business of the meeting.
- Speakers will be limited to no more than five (5) minutes, unless further time is granted by the Mayor (or presiding officer).
- The public may comment directly to the Council during Call to the Public concerning matters within the City of Benson jurisdiction.
- Council will take no action on matters presented during Call to the Public.
- Council may respond to criticism, ask staff to review a matter or direct staff to include the matter on a future agenda.
- Demonstrations from the audience, such as clapping, yelling, or physical demonstrations are discouraged. Anyone that becomes boisterous while addressing or attending the meeting, or that violates any of the rules discussed herein, may be ruled by the Mayor (or presiding officer) to be out of order.
- The Mayor (or presiding officer) may instruct the person(s) to immediately leave the meeting and grounds of the meeting facility. Law Enforcement Officers are authorized to remove such persons as ordered by the Mayor (or presiding officer).

Name of Organization Speaker Represents (If Applicable): _____

Name of Speaker: _____

Is Speaker a Benson City Resident? Y ____ N ____

Residential and Business (if any) Street Address(es): _____

Brief Description of Issue(s) to be Discussed: _____

Speakers Signature: _____ Date: _____